



The Trust Board

DRAFT MINUTES OF MEETING

DATE	Monday 28 June 2010
TIME	14:00 – 16:00
VENUE	Committee Rooms, Civic Centre, Stockwell Close, Bromley, BR1 3UH

PRESENT:

Board Members:

- **Cllr Ernest Noad**, Executive Member for Children and Young People Portfolio, London Borough of Bromley (*Chairman*)
- **Gillian Pearson**, Director of Children and Young People Services, London Borough of Bromley (*Vice-Chairman*) [arrived at 14:30]
- **Dave Prebble**, Bromley Police Partnership Manager, Metropolitan Police Service (Bromley) (*Vice-Chairman*)
- **Brian Lloyd**, Secondary School Head Teachers Group
- **Christine Whatford**, Trustee, Bromley Mytime
- **Cllr Brian Humphrys**, Executive Assistant for Children and Young People Portfolio, London Borough of Bromley
- **Denise Mason**, Chairman, Primary and Special School Head Teachers Group
- **Heather Cross**, Vice Principal Corporate Services, Bromley College of Further and Higher Education
- **Jenny Dibsdall**, Independent Chairman, Bromley Safeguarding Children Board
- **Lindsay Knight**, Vice Chairman, Children and Families Voluntary Sector Forum (on behalf of Lesley McCall)
- **Mandi Grice**, Partnership Manager, Jobcentre Plus
- **Stephen Whitmore**, Director of CAMHS and Learning Disability Services, Oxleas NHS Foundation Trust
- **Terry Rich**, Director of Adult and Community Services, London Borough of Bromley
- **Michael Watts**, Senior Partnerships and Planning Officer, London Borough of Bromley (*Administrator*)

Advisors:

- **Karen Fletcher-Wright**, Assistant Director (Access and Inclusion), London Borough of Bromley
- **Kay Weiss**, Assistant Director (Social Care and Safeguarding), London Borough of Bromley

CONTACT OFFICER:	Michael Watts	t	020 8641 7608	e	michael.watts@bromley.gov.uk
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The Bromley Children and Young People Trust is a partnership of the following organisations:

Bromley College of Further and Higher Education | Bromley Mytime | Bromley Safeguarding Children Board
 Children and Families Voluntary Sector Forum | Connexions South London Sub Regional Unit | Early Years Development and Childcare Partnership
 Jobcentre Plus | London Borough of Bromley | London Probation Trust | Metropolitan Police Service (Bromley) | NHS Bromley | Orpington College
 Oxleas NHS Foundation Trust | Primary and Special Schools | Secondary Schools | South London Healthcare NHS Trust

Visit www.childrenstrust.bromleypartnerships.org or e-mail childrens.trust@bromley.gov.uk for more information

- **Laurence Downes**, Strategic Commissioning Manager, London Borough of Bromley
- **Lulu Pearce**, Chairman, Bromley Ethnic Communities Project
- **Terri Walters**, Assistant Director (Strategy and Performance), London Borough of Bromley

For specific items:

- **Georgina Sanger**, Research and Statistics Operations Manager, London Borough of Bromley (for Item 6)
- **Jill Fuller**, Workforce Development and Business Support Manager, London Borough of Bromley (for Item 7)
- **Colin Newman**, Head of Community Safety, London Borough of Bromley (for Item 8)

Observers:

- **Patricia Suarez**, Senior Policy and Research Officer, NHS Confederation

APOLOGIES:

Trust Board Members:

- **Alison Regester**, Chairman, Early Years Development and Childcare Partnership
- **Claire O'Brien**, Deputy Nurse Director, South London Healthcare NHS Trust
- **Clive Uren**, Chief Operating Officer, NHS Bromley
- **Harvey Guntrip**, Non-Executive Director, NHS Bromley
- **Janet Ettridge**, Assistant Director of Community Provider Unit, NHS Bromley
- **Lesley McCall**, Interim Chairman, Children and Families Voluntary Sector Forum

Trust Board Advisors:

- **George Searle**, Assistant Director (Learning and Achievement), London Borough of Bromley

1. WELCOME, INTRODUCTIONS AND APOLOGIES

- 1.1 The Chairman welcomed all members to the meeting of the Trust Board, and the following new members introduced themselves: Christine Whatford, Bromley Mytime; Heather Cross, Bromley College (also representing Orpington College); Kay Weiss, London Borough of Bromley; and Mandi Grice, Jobcentre Plus.

2. PUBLIC QUESTIONS

(The Procedure for Questions from the Public can be viewed at: <http://bit.ly/PublicQuestions>)

- 2.1 It was noted that no public questions had been submitted by the public.

3. DECLARATIONS OF INTEREST

- 3.1 No Declarations of Interests were made.

4. MINUTES OF MEETING (17 MAY 2010) AND MATTERS ARISING

(The report can be viewed at: <http://bit.ly/aFedTa>)

4.1 The minutes of the meeting on 17 May 2010 were agreed and will be published on the Trust website.

4.1.1 **ACTION:** Michael Watts to add to the website.

5. PERFORMANCE MONITORING: 4TH QUARTER 2009/10

(The report can be viewed at: <http://bit.ly/d3Kd7J>)

5.1 Georgina Sanger outlined the progress towards meeting the targets and priorities for the Trust for the fourth quarter of 2009/10 (January to March 2010) and for the full 2009/10 year, including the areas where the Trust was performing well, and the areas where performance was disappointing.

5.2 The report outlines the actions that had been put in place for the following areas where further improvement was necessary:

- Under 18 conceptions
- Stability of placements for Children in Care
- Child protection cases reviewed within timescales
- Young offenders' engagement in suitable education, training and employment

5.3 The Trust Board requested further information on the performance against the target for Child Protection cases reviewed within timescales. Georgina Sanger explained that the drop in performance in the 4th quarter was due to poor weather in December 2009 and January 2010.

5.4 The Trust Board requested that a further analysis is undertaken by comparing the performance with the Borough's neighbours.

5.4.1 **ACTION:** Georgina Sanger to provide an update at the next meeting.

Recommendations:

The following recommendations were agreed by the Trust Board:

- The progress towards meeting the targets and priorities was considered and noted

6. BROMLEY MYTIME: CREATING LEISURE OPPORTUNITIES FOR THE BOROUGH

(The report can be viewed at <http://bit.ly/d9kJDL> and the presentation can be viewed at <http://bit.ly/ax2KmE>)

6.1 Christine Whatford delivered a PowerPoint presentation to the Trust Board, to support the report, which set out how Bromley Mytime were creating leisure opportunities for disadvantaged young people within the borough.

6.2 The presentation and report are based around the following definition of disadvantaged, as each of the groups have traditionally taken up less sport:

“Children and young people: from socially deprived areas; from minority ethnic groups; with disabilities”

- 6.3 The Trust Board requested further details on the services that Bromley Mytime is providing with the Pupil Referral Service and the Respite Centres. Christine Whatford confirmed that she would need to find out exact details outside of the meeting and she will provide an update at the next meeting on 13 September.
- 6.4 The Trust Board requested further details on the holiday clubs which are focused on the ‘hard to reach’ groups. Christine Whatford confirmed that Bromley Mytime try to mainstream services if possible; however, there are examples of targeted work such as the ArtsTrain and MyFuture projects which were jointly agreed to be provided in “areas of highest need”.
- 6.5 The Trust Board requested further details of the funding arrangements for Bromley Mytime. Christine Whatford confirmed that the organisation is funded by a mix of a contract from the London Borough of Bromley, a reinvestment of surplus, plus other funding grants.
- 6.6 The Trust Board enquired whether Bromley Mytime could focus its work on creating leisure opportunities for the most vulnerable children and young people within the Borough. Christine Whatford confirmed that Bromley Mytime would be willing to do this; however, this would also need to be adequately reflected within their annual grant with the London Borough of Bromley. Laurence Downes confirmed that he would be able to input the areas of focus within the contract for 2011/12.
- 6.7 The Trust Board requested that Bromley Mytime:
- Consider the definition of ‘disadvantaged groups’ within their Service Delivery Plan and amend it to reflect the agreed definition within the Children and Young People’s Plan (CYPP)
 - Consider and demonstrate how they will be aligning their core delivery to the priorities contained within the CYPP for 2011/2014
 - Consider their engagement with young people currently engaged with the Pupil Referral and Respite Services
 - Look to support and maintain current ArtsTrain and MyFuture projects delivery from within their core funding
- 6.8 Christine Whatford confirmed that she would provide further updates at the next meeting of the Trust Board on 13 September 2010.
- 6.8.1 **ACTION:** Christine Whatford to provide an update at the next meeting.

Recommendations:

The following recommendations were agreed by the Trust Board:

- The contents of the report were noted and comments were made

7. WORKFORCE DEVELOPMENT AND INTEGRATED WORKING PROGRESS REPORT

(The report can be viewed at: <http://bit.ly/awGZWM>)

- 7.1 Jill Fuller presented the end of year 1 progress report on workforce development and integrated working within Bromley, which follows an earlier report to the Trust Board on 2 March 2009.
- 7.2 The report provides a summary of the outcomes of consultation with key stakeholders from a range of partner agencies regarding the development of an integrated children's workforce, and updates on initiatives that are being developed and delivered to support the children's workforce across Bromley.
- 7.3 Some of the key messages from the consultation include:
- Improving communication between the different services and partners
 - Better promotion of the Children and Young People's Plan
 - Establishing the confident use of the Common Assessment Framework (CAF)
 - Establishing clear guidance on information sharing
 - Developing standards and systems to encourage integrated working
 - Delivering more training in a multi-agency setting
- 7.4 The Trust Board requested an update on the known impact that the new Government will have on workforce development. Gillian Pearson confirmed that it is expected that the principles of the Every Child Matters programme, including working together, would remain even if there was a change in the statutory duties and requirements.
- 7.5 The Trust Board requested further details on the link between the workforce development action plan (*Appendix 1c* to the report) and the Children's Social Care Improvement Plan. Gillian Pearson confirmed that the two are linked and our complimentary to each other. The Government has also asked Professor Eileen Munro, from the London School of Economics and Political Science, to undertake a review of social care and child protection arrangements. A final report is due in Spring 2011. The workforce development action plan and the Children's Social Care Improvement Plan will need to be amended to reflect the outcome of this review in 2011.
- 7.6 The Workforce Strategy will be presented to the Trust Board on 13 September 2010.

Recommendations:

The following recommendations were agreed by the Trust Board:

- The results of the consultation to date with the children's workforce

using the 'One Children's Workforce Framework' tool, and the variety of workforce development initiatives in place and under development were noted

- Managers across the Trust partnership who have responsibility for developing learning and development opportunities will review their training programmes so that they make reference to the 'common core of skills and knowledge' and where possible are offered to a multi-agency audience (subject to changes from central Government)
- The proposed action plan for further developments relating to the children's workforce was considered

8. ANTI-SOCIAL BEHAVIOUR STRATEGY 2010-13

(The report can be viewed at: <http://bit.ly/9Qat0g>)

- 8.1 Colin Newman presented the draft *Anti-Social Behaviour Strategy* to the Trust Board as part of the consultation for the development of the Strategy.
- 8.2 The Strategy was been jointly commissioned by the Safer Bromley Partnership and the Public Protection and Safety Policy Development and Scrutiny (PDS) Committee.
- 8.3 The Trust Board noted the cross-over between the emerging priorities for the Children and Young People's Plan 2011-14 (see Item 10) and this draft Strategy around the theme of 'Promoting Positive Behaviour'.
- 8.4 The Trust Board also requested that the consultation also includes the Children and Young People PDS Committee, and the voluntary and community sector. Colin Newman confirmed that the Chief Executive of Community Links Bromley is leading the consultation with the voluntary and community sector. The draft Strategy is due to be considered by the Children and Young People PDS Committee; however, the exact date is yet to be agreed.
- 8.5 The Trust Board requested that a range of different groups of children and young people are also consulted, such as the Youth Council, School Councils, College Student Representative Councils, and the Neighbourhood Youth Panels. Colin Newman confirmed that he would add those groups to the consultation list.
- 8.5.1 **ACTION:** Colin Newman to add the suggested groups to the consultation list
- 8.6 The Trust Board noted that the section within the draft Strategy does not adequately reflect the range of services available within the Borough. Colin Newman confirmed that he is working to enhance this section.
- 8.7 The Trust Board noted that the draft Strategy does not adequately represent the perceptions of children and young people that were highlighted through TellUs 4. Colin Newman confirmed that this is a further area that will be developed through the consultation.

- 8.8 The Trust Board was also informed that the new Government had stopped the annual TellUs survey so TellUs 5 will not take place as planned during Autumn 2010. The Trust Board requested that the Active Involvement Strategy Group give further consideration to the implications of the cessation of the TellUs surveys and to identify possible solutions.
- 8.8.1 **ACTION:** Terri Walters to ensure that the Active Involvement Strategy Group consider the implications of the cessation of TellUs surveys
- 8.9 Colin Newman confirmed that the final version of the Strategy will be brought back to the Trust Board later in 2010.

Recommendations:

The following recommendations were agreed by the Trust Board, subject to comments raised:

- Comments and suggestions were given on the draft Anti-Social Behaviour Strategy and for additions and areas for amendment
- Comments and suggestions were given on the proposed consultation measures and further groups that should be included
- It was noted that the final draft will be submitted to the Safer Bromley Partnership and the Public Protection and Safety PDS Committee for agreement in the Autumn of 2010

9. CHILDREN AND YOUNG PEOPLE'S PLAN 2009-11: ACTION PLAN PROGRESS

(The report can be viewed at: <http://bit.ly/bVTJCI>)

- 9.1 Laurence Downes outlined the progress made during 2009/10 against the summary action plan within the Children and Young People's Plan (CYPP) 2009-11.
- 9.2 The summary action plan provides an update of progress (to 30 April 2010) towards delivering the 32 key areas of focus within the CYPP, which comprise some 119 separate tasks and milestones. 30 priorities are rated as green (task completed or good progress being made and on track to meet deadline) overall; 2 are rated as amber (actions initiated - progress adequate but under review); and none are rated as red (not yet initiated or progress is severely delayed).
- 9.3 The Trust Board enquired whether there had been any further progress on the FOYER scheme which has a red rating. Terry Rich confirmed that alternative solutions are currently being considered. Gillian Pearson informed the Trust Board that the Children and Young People Policy Development and Scrutiny Committee have requested a specific report of the FOYER scheme. Terry Rich and Gillian Pearson to liaise outside of the meeting to arrange a suitable date for the report

- 9.3.1 **ACTION:** Michael Watts to ensure that the report is added to the Work Programme for the Children and Young People Policy Development and Scrutiny Committee.

Recommendations:

The following recommendations were agreed by the Trust Board:

- The progress made (as at April 2010) in addressing the priorities included within the Children and Young People's Plan 2009-2011 was noted

10. CHILDREN AND YOUNG PEOPLE'S PLAN 2011-2014: OUTCOMES FROM PRIORITY SETTING WORKSHOP

(The report can be viewed at: <http://bit.ly/aA6es1>)

- 10.1 Terri Walters presented the outcomes from the Trust Board workshop on Monday 21 June 2010 which was focused on identifying the key partnership priorities for the Children and Young People's Plan (CYPP) 2011-14.
- 10.2 The report identified the following suggested five cross-cutting partnership focused priorities: *Attainment and achievement for all* (achieving potential); *Promoting positive behaviour*; *Wellbeing of children and young people and families* (main focus on emotional wellbeing); *Transition to adulthood*; and *Early intervention*.
- 10.3 The Trust Board acknowledged that there are a number of key areas that had not been included within the priorities list, such as safeguarding and child poverty. These areas will be captured within a separate section of the CYPP, which will provide information on a number of areas that will ensure that the CYPP meets Statutory Guidance, including, children in care, children with disabilities, and children with special educational needs. Key enablers, such as commissioning, active involvement of children and young people, workforce development and information sharing, will be captured within a further section of the CYPP.
- 10.4 The Trust Board considered whether safeguarding and child protection should become more explicit within the CYPP. The Trust Board agreed the content of the priorities in principle, subject to further discussions and agreement by e-mail on how safeguarding is represented within the CYPP. A special meeting of the Trust Board to further consider the priorities will be arranged if needed.
- 10.4.1 **ACTION:** Terri Walters to circulate an amended version of the priorities to the members of the Trust Board for agreement by e-mail.
- 10.5 The Strategic Planning and Commissioning Team, with support from the CYPP Strategy Group, will develop a draft CYPP, which will be presented to the Trust Board on 13 September 2010 for approval to consult.

Recommendations:

The following recommendations were agreed by the Trust Board:

- The content of the priorities were agreed in principle, subject to further

discussions and agreement by e-mail on how safeguarding is represented within the CYPP

11. ANNUAL REPORT FROM THE BROMLEY SAFEGUARDING CHILDREN BOARD

(The report can be viewed at: <http://bit.ly/aEzTdh>)

- 11.1 Jenny Dibsdall outlined the Annual Report of the Bromley Safeguarding Children Board (BSCB) for 2009-10 which outlines progress made during the year.
- 11.2 The Annual Report also outlines the following three priorities for the BSCB for 2010-11:
- Continue to implement the agreed action plan for Missing Children
 - Maintain monitoring and audit activity on domestic violence ensuring that recommendations are addressed
 - Disabled Children are effectively safeguarded being mindful of their particular vulnerability. This will be the focus of the BSCB Annual Conference in autumn 2010
- 11.3 The Trust Board noted the report, which will be presented to the Local Strategic Partnership.

Recommendations:

The following recommendations were agreed by the Trust Board:

- The report was noted.

12. FORWARD ROLLING WORK PROGRAMME

(The report can be viewed at: <http://bit.ly/a6ArnD>)

- 12.1 The Trust Board considered the Work Programme, which will be updated to reflect the outcomes from this meeting of the Trust Board.

Recommendations:

The following recommendations were agreed by the Trust Board:

- The items on the Work Programme were considered
- The Work Programme will be updated to reflect the outcomes from this meeting of the Trust Board

The meeting closed at 16:05.

DETAILS OF NEXT MEETING	
DATE	Monday 13 September 2010
TIME	14:00 – 16:00
VENUE	Committee Rooms, Civic Centre, Stockwell Close, Bromley, BR1 3UH
Children and Young People Police Development and Scrutiny Committee meeting: Tuesday 7 September 2010	
Meeting webpage: www.bromleypartnerships.org/detail.asp?navid=50&tid=183&did=404	

REPORT DEADLINES		
Reports to be sent to Michael Watts by...	Reports to be considered by Chairman on...	Reports to be circulated on...
Thursday 19 August 2010	Tuesday 31 August 2010	Thursday 2 September 2010

The Minutes were agreed by the Trust Board on: _____

Signed by the Chairman of the Trust Board: _____